



Audit Committee

**Town Hall Council Chambers
6231 Estero Boulevard
Fort Myers Beach, FL 33931
Monday, September 14, 2026**

Agenda

9:00 AM

ORDER OF BUSINESS

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. PUBLIC COMMENT**
- V. APPROVAL OF FINAL AGENDA**
- VI. APPROVAL OF MINUTES**
- VII. STAFF LIAISON REPORT**
 - A. FY25 Audit Update
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
 - A. Discussion - Audit Committee Roles & Responsibilities
 - B. Annual Training for Advisory Committee Members — October 6, 2026
- X. COMMITTEE MEMBERS ITEMS**
- XI. ITEMS FOR NEXT MONTH'S AGENDA**
- XII. NEXT MEETING DATE - OCTOBER 14, 2026**
- XIII. ADJOURNMENT**

NOTE: THIS MEETING IS STREAMED LIVE ON [YOUTUBE](#).



For special accommodation, please notify the Town Clerk's Office at least 72 hours in advance. (239) 765-0202

In accordance with the Americans with Disabilities Act (ADA), persons needing a

special accommodation to participate in the Board's proceedings should contact the Town Clerk's Office not later than three days prior to the proceedings.

Audit Committee

Pursuant to Section 2-94(2), Town of Fort Myers Beach Code of Ordinances - Qualifications and appointments of members:

(2) Audit committee. All members of the audit committee shall be registered voters within the territorial boundaries of the Town of Fort Myers Beach who do not have any direct financial or business interests involving the town. The town council may waive the residency requirements by majority vote if there are an insufficient number of applicants who reside in the town. All members should, through education and experience, possess a basic understanding of governmental financial reporting and auditing. At least one member of the audit committee shall have accounting, auditing, or related financial management expertise that is specifically relevant to the government sector. The audit committee shall advise the town council on these matters and other matters pursuant to F.S. § 218.391, or any other topics as assigned by the town council.

Responsibilities:

1. Auditor Selection:
 - a. Establish the RFP criteria prior to issuance
 - b. Evaluate RFPs for external audit services
 - c. Review and rank at least three qualified firms (or all firms responding, if fewer than three) based on RFP.
 - d. Submit its recommendation to the Town Manager
2. Reviewing Financial Audit:
 - a. Review of the Annual Comprehensive Financial Report (ACFR)
 - b. Review of the Annual Independent Auditor's Report and audit findings
3. Monitoring Corrective Action:
 - a. Review and follow-up on any findings or recommendation corrective actions

• Town of Fort Myers Beach •

Annual Advisory Committee Training



The Ins and Outs of Sunshine Law and Public Records

PRESENTED BY

Office of the Town Clerk
&
Town of Fort Myers Beach Legal Counsel



DATE:
Tuesday,
October 6, 2026



TIME:
2:00 p.m. – 3:30 p.m.



LOCATION:
Town Hall - Council Chambers
6231 Estero Boulevard, Fort Myers Beach, FL 33931

