



Fort Myers Beach Management & Planning Session

**Council Chambers
2525 Estero Blvd.
Fort Myers Beach, FL 33931**

Agenda

Thursday, May 6, 2021

9:00 AM

ORDER OF BUSINESS

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ITEMS FOR DISCUSSION

- A. Preliminary budget discussion of headcount and equipment
FY 2021 budget and preliminary discussion for planning of FY22 budget including service priorities.
- B. Discussion regarding Upland Service(s) Options
Discussion regarding Upland Service(s) Options.
- C. HOA Beach Accesses
Update of maintaining HOA Beach Accesses
- D. Rodent & Iguana Control
Rodent & Iguana Control

IV. AGENDA MANAGEMENT

- A. May 2021 Agenda Management

V. ADJOURNMENT

NOTE: THIS MEETING IS TELEVISED LIVE ON COMCAST CHANNEL 98.

IF A PERSON DECIDES TO APPEAL A DECISION MADE BY THE COUNCIL IN ANY MATTER CONSIDERED AT THIS MEETING/HEARING, SUCH PERSONS MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, TO INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH ANY SUCH APPEAL IS TO BE BASED.

	For special accommodations, please notify the Town Clerk's Office at least 72 hours in advance. (239) 765-0202		Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the Town Clerk's Office.
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In accordance with the Americans with Disabilities Act (ADA), persons needing a special accommodation to participate in the Board's proceedings should contact the Town Clerk's Office not later than three days prior to the proceedings.

1. **Requested Motion:**

Meeting Date: May 6, 2021

FY 2021 budget and preliminary discussion for planning of FY22 budget including service priorities.

Why the action is necessary:

To begin to consider and evaluate needs to be included from a personnel or equipment standpoint to be added to the FY22 budget.

What the action accomplishes:

Provides the Town ample time to include additional items in FY22 budget and evaluate any impact of doing so.

2. **Agenda:**

ITEMS FOR DISCUSSION

3. **Requirement/Purpose:**

5. **Background:**

The FY22 budget process is getting underway for the Town. The major items are projected to be the same levels as FY2021 for personnel in the upcoming budget. Renewal and replacement projects are anticipated to remain at FY2021 levels unless Town Council approves an increase as part of the FY2022 "add-on" list. The only new potential revenue is the American Rescue Plan.

Attachments:

1. Finance Packet for 5.7.21 Town Council M&P Meeting

Financial Impact:

6. **Alternative Action**

7. **Staff Recommendations:**

8. **Recommended Approval:**

John R Herin Jr, Town Attorney

Date: April 28, 2021

Amy Baker, Town Clerk

Date: April 28, 2021

Roger Hernstadt, Town
Manager

Date: April 29, 2021

Town of Fort Myers Beach
Balance Sheet
As of 3/31/2021

	General	Road Impact	Parks Impact	Emergency	Gas Tax	Storm Water	Beach Access	Building	Capital	Community Enhancement Projects	Water Utility	Total
Assets												
Current Assets												
Cash & Cash Equivalents	4,299,843.40	915,335.07	50,984.99	566,508.62	152,551.78	2,906,537.61	(96,088.83)	44,425.29	1,194,025.89	(6,737.05)	486,436.09	10,499,537.51
Accounts Receivable	1,314,573.72	0.00	0.00	0.00	(63,193.93)	431,053.33	(217,798.91)	0.00	0.00	0.00	2,477,569.76	3,942,203.97
Short-term Investments	1,610,789.66	0.00	0.00	0.00	392,771.74	0.00	0.00	0.00	0.00	0.00	0.00	2,003,561.40
Prepaid Expenses	212,997.60	0.00	0.00	0.00	693.85	1,026.47	(11,677.24)	4,476.62	0.00	0.00	127,222.07	334,739.37
Other Current Assets	0.00	0.00	0.00	0.00	0.00	620.00	0.00	0.00	0.00	0.00	5,223.00	5,843.00
Total Current Assets	7,438,204.38	915,335.07	50,984.99	566,508.62	482,823.44	3,339,237.41	(325,564.98)	48,901.91	1,194,025.89	(6,737.05)	3,096,450.92	16,785,885.25
Long-term Assets												
Property & Equipment	0.00	0.00	0.00	0.00	0.00	14,042,549.69	0.00	0.00	0.00	0.00	36,836,280.99	50,878,830.68
Total Long-term Assets	0.00	0.00	0.00	0.00	0.00	14,042,549.69	0.00	0.00	0.00	0.00	36,836,280.99	50,878,830.68
Total Assets	7,438,204.38	915,335.07	50,984.99	566,508.62	482,823.44	17,381,787.10	(325,564.98)	48,901.91	1,194,025.89	(6,737.05)	39,932,731.91	67,664,715.93
Liabilities												
Short-term Liabilities												
Accounts Payable	238,695.10	0.00	0.00	0.00	19,977.20	59,712.25	315,762.73	216,248.75	36,025.78	30,517.93	2,820,133.73	3,761,875.97
Deferred Revenue	12,240.00	0.00	0.00	0.00	0.00	(355,563.51)	8,000.00	0.00	0.00	0.00	15,324.00	(319,999.51)
Other Short-term Liabilities	(31,877.67)	0.00	0.00	0.00	0.00	0.00	0.00	5.76	0.00	0.00	1,255.39	(30,616.52)
Total Short-term Liabilities	219,057.43	0.00	0.00	0.00	19,977.20	(295,851.26)	323,762.73	216,254.51	36,025.78	30,517.93	2,836,713.12	3,411,259.94
Long-term Liabilities												
Notes Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180,000.00	180,000.00
Long-term Liabilities	0.00	0.00	0.00	0.00	0.00	8,861,747.09	0.00	0.00	0.00	0.00	22,963,026.86	31,824,773.95
Other Long-term Liabilities	0.00	0.00	0.00	0.00	0.00	2,549.00	0.00	0.00	0.00	0.00	21,476.00	24,025.00
Total Long-term Liabilities	0.00	0.00	0.00	0.00	0.00	8,864,296.09	0.00	0.00	0.00	0.00	23,164,502.86	32,028,798.95
Total Liabilities	219,057.43	0.00	0.00	0.00	19,977.20	8,568,444.83	323,762.73	216,254.51	36,025.78	30,517.93	26,001,215.98	35,440,058.89
Net Assets												
Beginning Net Assets												
Net Assets	3,530,698.41	912,208.87	125,613.39	(394,913.24)	965,955.39	8,061,375.70	(224,441.83)	35,210.01	593,662.51	0.00	21,678,430.65	35,283,799.86
Total Beginning Net Assets	3,530,698.41	912,208.87	125,613.39	(394,913.24)	965,955.39	8,061,375.70	(224,441.83)	35,210.01	593,662.51	0.00	21,678,430.65	35,283,799.86
Current YTD Net Income	3,688,448.54	3,126.20	(74,628.40)	961,421.86	(503,109.15)	751,966.57	(424,885.88)	(202,562.61)	564,337.60	(37,254.98)	(7,746,914.72)	(3,059,142.82)
Total Net Assets	7,219,146.95	915,335.07	50,984.99	566,508.62	462,846.24	8,813,342.27	(649,327.71)	(167,352.60)	1,158,000.11	(37,254.98)	13,931,515.93	32,224,657.04
Total Liabilities and Net Assets	7,438,204.38	915,335.07	50,984.99	566,508.62	482,823.44	17,381,787.10	(325,564.98)	48,901.91	1,194,025.89	(6,737.05)	39,932,731.91	67,664,715.93

Town of Fort Myers Beach
Statement of Rev Exp Summary
From 10/1/2020 Through 3/31/2021

(In Whole Numbers)

	General	Road Impact	Parks Impact	Emergency	Gas Tax	Storm Water	Beach Access	Building	Capital	Water Utility	Total
Revenues											
Property Taxes	3,199,162.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,199,162.00
Other Taxes	696,453.00	0.00	0.00	0.00	(35,418.00)	0.00	0.00	0.00	0.00	0.00	661,036.00
Licenses and Permits	38,522.00	0.00	0.00	0.00	0.00	0.00	0.00	384,804.00	0.00	1,256.00	424,583.00
Operating Grants	856,527.00	0.00	0.00	(8,637.00)	0.00	0.00	1,640.00	0.00	0.00	0.00	849,531.00
Charge for Services	1,180,929.00	0.00	0.00	0.00	0.00	306,179.00	(297,874.00)	5,852.00	0.00	2,674,241.00	3,869,326.00
Fines and Forfeitures	48,983.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,048.00	51,031.00
Intergovernmental	289,454.00	0.00	0.00	0.00	3,553.00	0.00	0.00	0.00	0.00	0.00	293,007.00
Miscellaneous	151,675.00	10,167.00	4,257.00	749.00	(3,556.00)	339,315.00	0.00	8,880.00	683,224.00	2,037.00	1,352,187.00
Operating Transfers In and Other	0.00	0.00	0.00	0.00	0.00	(142,267.00)	0.00	0.00	0.00	219,689.00	127,423.00
Total Revenues	6,461,706.00	10,167.00	4,257.00	(7,888.00)	(35,421.00)	503,228.00	(296,234.00)	399,536.00	683,224.00	2,899,270.00	10,827,286.00
Expenditures											
Department Expenditures											
Town Council	78,695.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78,695.00
Town Manager	130,954.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	130,954.00
Town Clerk	267,769.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	267,769.00
Finance	262,835.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	262,835.00
Short Term Rental Services	35,018.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,018.00
Legal	161,434.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	161,434.00
General Government	1,246,587.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,418.00	0.00	1,435,894.00
Community Development	116,643.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	116,643.00
Code Enforcement	100,795.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,795.00
Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300,994.00	0.00	0.00	300,994.00
Town Hall Maintenance	24,423.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,423.00
Public Works Admin	100,592.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,592.00
Public Works Maintenance	384,334.00	0.00	0.00	0.00	99,121.00	0.00	0.00	0.00	97,215.00	0.00	619,758.00
Times Square	19,977.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,396.00	0.00	174,090.00
Maritime	37,027.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,027.00
Parking Meter Operations	251,225.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,334.00	0.00	276,559.00
Mooring operations	75,186.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	49,078.00	0.00	124,263.00
Water Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,705,228.00	2,705,228.00
Water Cap Project & SRF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,205,969.00	2,205,969.00
Bay Oaks Recreation Center	359,576.00	0.00	0.00	0.00	0.00	0.00	4,241.00	0.00	43,525.00	(151.00)	434,692.00
Bay Oaks Pool	120,564.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,486.00	0.00	135,050.00
Mound House	229,187.00	0.00	0.00	0.00	0.00	0.00	73,875.00	0.00	4,899.00	0.00	307,961.00
Newton Park	26,696.00	0.00	0.00	0.00	0.00	0.00	39,022.00	0.00	56,800.00	0.00	122,518.00
TDC Beach Maintenance	47.00	0.00	0.00	0.00	0.00	0.00	306,265.00	0.00	0.00	0.00	306,312.00
Storm Water Capital	0.00	0.00	0.00	0.00	0.00	810,325.00	0.00	0.00	0.00	0.00	810,325.00
Storm Water Maintenance	0.00	0.00	0.00	0.00	0.00	257,467.00	0.00	0.00	0.00	0.00	257,467.00
Total Department Expenditures	4,029,564.00	0.00	0.00	0.00	99,121.00	1,067,793.00	423,403.00	300,994.00	390,151.00	4,911,047.00	11,533,267.00
Total Expenditures	4,029,564.00	0.00	0.00	0.00	99,121.00	1,067,793.00	423,403.00	300,994.00	390,151.00	4,911,047.00	11,533,267.00
Revenues Over/Under Expenditures	2,432,142.00	10,167.00	4,257.00	(7,888.00)	(134,543.00)	(564,565.00)	(719,637.00)	98,542.00	293,073.00	(2,011,776.00)	(705,981.00)

Town of Fort Myers Beach

Personnel Control

FUND/ DEPARTMENT	POSITION TITLE	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
FUND 10						
Executive	Town Manager	1	1	1	1	1
	Executive Assistant	1	0	0	0	0
Town Clerk	Town Clerk	1	1	1	1	1
	Receptionist	0	0	1	1	1
	Contracts Manager/Deputy Clerk	0	0	1	1	1
	Contracts Manager/Deputy Clerk in Training	1	1	1	1	0
	Communications Coordinator	0	0	0	1	1
	HR/Payroll Coordinator	0	0	0	0	1
	Administrative Assistant	0	0	0	0.5	1
Finance	Finance Director	0.5	0.5	0.5	0.5	0.5
	Accounting Manager	0	0	0	0	1
	Director of Admin Services	1	1	0	0	0
	Administrative Officer	0	1	0	0	0
	Accounts Payable Specialist	1	1	1	1	1
	HR/Payroll Coord (Moved to Town Clerk)	1	1	1	1	0
	Senior Accountant	1	1	1.5	0.5	1
	Accountant (Moved to Water Utility)	0	0	0	1	0
	Receptionist (Moved to Town Clerk)	0	1	0	0	0
Code Compliance	Code Compliance Officer	2	2	2	2	2
	Code/Short Term Rental Admin Assistant	0	0	1	1	1
PW Admin	Public Works Director	1	1	0	1	1
	Public Works Manager	0	1	1	0	0
	Admin Assistant	1	0.5	1	1	1
PW Maintenance	Maintenance Leader - Grounds	1	1	1	1	1
	Maintenance Leader - PW	1	1	1	1	1
	Maintenance Supervisor	1	0	0	0	0
	Maintenance - Custodial	1	1	1	1	1
	Maintenance Worker	5	6	5	5	5
	BORC - Landscape Maintenance Worker	0	0	0	0	1
Mooring Field	Harbor Master	0	0	0.5	0.5	0.5
Parking	Compliance Supervisor	2	2	3	3	3
	Compliance Ambassador	4	4	4	3	3
	Compliance Ambassador	0	0	0	1	1
Community Development	Building Services Manager	0	1	1	1	1
	Director of Community Development	1	0	0	0	0
	Senior Planner	0	0	0	0	0
	Principal Planner	1	1	0	0	0
	Environmental Tech	1	1	1	1	1
Building Services	Admin Assistant	0	0	0	1	1
	Zoning & Permit Tech	1	1	1	1	1
	Permit Tech	2	2	2	3	3
BORC - Admin	Recreation Director	1	1	0	0	0
	Recreation Manager	0	0	1	1	1
	Recreation Supervisor	0	0	1	1	1
	Asst Recreation Supervisor	0	0	0	1	1
	Program Coordinator Lead	1	1	0	0	0
	Program Coordinator	2	2	2	2	1
	Active Lifestyle Coordinator	0	0	0	0	1
	Rec Aide (FT)	1	1	0	0	1
	Lead Rec Aide	0.5	0.5	0	0	0
	Rec Aide (PT)	3	2.5	3.5	3.5	3
	Rec Aide/ Maintenance	0	0.5	0.5	0	0
	Maintenance Worker	0	0	0	1	0
BORC - Pool	Aquatics Supervisor	1	1	1	1	1
	Assistant Aquatics Supervisor	0	0	1	1	1
	Lifeguard II / Rec Aide (FT)	0	0	0	0	1
	Head Lifeguard	1	0.5	0	0	0
	Recreation Lifeguard	5	2.5	3	2	3

Town of Fort Myers Beach

FUND/ DEPARTMENT	POSITION TITLE	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
Mound House	Cultural Affairs Director	1	1	1	1	1
	Environmental Educator Manager	1	1	1	1	1
	Visitor Services Associate	1	1	1	0.5	0.5
	Educator	0	0	1	1	1
	Museum Interpreter	0	0	0	0	0.5
	Education Coordinator	0.5	0.5	0.5	0.5	0.5
	Visitor Services Associate (Seasonal)	0.5	0.5	1	1	1
FUND 50						
Water Utility	Utility Director	1	1	1	1	1
	Assistant Finance Director	1	1	1	1	0
	Customer Service Clerk	1	1	1	1	1
	Accountant (Moved from Finance)	0	0	0	0	1
	Billing Clerk	1	1	1	1	1
	Water Utility Tech	2	3	3	3	3
Fund 21						
Stormwater	Stormwater Technician	0	0	0	1	1
FUND 22						
Beach Maintenance	Maintenance Crew Lead	1	1	1.5	1.5	0.5
	Maintenance Worker	4	4	4	5	6
	Maintenance Worker (PT)	0	0	0	1.5	2.5
TOTAL:		64	63.5	65.5	72.5	76.5

PROJECTED FY 21 - 22 PERSONNEL COST

Budget	STATUS	Title	Hourly @ 10/1/21	Base Annual Salary	2% Benefits Allowance	SSI @0.0765	Retirement	Total Benefit	TOTAL COST
Executive	FT	Town Manager	82.1574	\$ 170,887.39	\$ 3,417.75	\$ 13,072.89	\$ 17,088.74	\$ 59,905.03	\$ 230,792.42
Town Clerk	FT	Town Clerk	37.0000	\$ 76,960.00	\$ 1,539.20	\$ 5,887.44	\$ 7,696.00	\$ 28,798.80	\$ 105,758.80
	FT	Front Desk Receptionist	18.0000	\$ 37,440.00	\$ 748.80	\$ 2,864.16	\$ 3,744.00	\$ 26,872.98	\$ 64,312.98
	FT	Contracts Manager/Deputy Town Clerk	28.0000	\$ 58,240.00	\$ 1,164.80	\$ 4,455.36	\$ 5,824.00	\$ 25,107.00	\$ 83,347.00
	FT	Social Media & Communications Coordinator	37.0000	\$ 76,960.00	\$ 1,539.20	\$ 5,887.44	\$ 3,078.40	\$ 22,094.16	\$ 99,054.16
	FT	HR/Payroll Coordinator	28.0000	\$ 58,240.00	\$ 1,164.80	\$ 4,455.36	\$ 2,329.60	\$ 19,538.88	\$ 77,778.88
	FT	Administrative Assistant	17.0000	\$ 26,520.00	\$ 530.40	\$ 2,028.78	\$ 1,060.80	\$ 15,209.10	\$ 41,729.10
Finance	PT-CONTRACT	Finance Director	50.0000	\$ 52,000.00		\$ 3,978.00		\$ 3,978.00	\$ 55,978.00
	FT	Accounting Manager	33.0000	\$ 68,640.00	\$ 1,372.80	\$ 5,250.96	\$ 2,745.60	\$ 20,958.48	\$ 89,598.48
	FT	Accounts Payable	18.0000	\$ 37,440.00	\$ 748.80	\$ 2,864.16	\$ 1,497.60	\$ 16,699.68	\$ 54,139.68
	FT	Senior Accountant	24.0000	\$ 49,920.00	\$ 998.40	\$ 3,818.88	\$ 1,996.80	\$ 18,403.20	\$ 68,323.20
Code Compliance	PT	Code Compliance Officer	19.0000	\$ 29,640.00		\$ 2,267.46		\$ 2,267.46	\$ 31,907.46
	FT	Code Compliance Officer	21.0000	\$ 43,680.00	\$ 873.60	\$ 3,341.52	\$ 1,747.20	\$ 18,558.36	\$ 62,238.36
	FT	Administrative Assistant II	20.0000	\$ 20,800.00	\$ 416.00	\$ 1,591.20	\$ 832.00	\$ 11,621.94	\$ 31,239.98
PW Admin	FT	Public Works Director	40.0000	\$ 83,200.00	\$ 1,664.00	\$ 6,364.80	\$ 8,320.00	\$ 29,625.00	\$ 112,825.00
	FT	Administrative Officer I	21.0000	\$ 43,680.00	\$ 873.60	\$ 3,341.52	\$ 4,368.00	\$ 21,318.00	\$ 64,998.00
PW Maintenance	FT	Maintenance Crew Leader - Grounds	26.0000	\$ 54,080.00	\$ 1,081.60	\$ 4,137.12	\$ 5,408.00	\$ 29,238.24	\$ 83,318.24
	FT	Maintenance Crew Leader -PW	26.0000	\$ 54,080.00	\$ 1,081.60	\$ 4,137.12	\$ 5,408.00	\$ 23,439.84	\$ 77,519.84
	FT	Maintenance Worker-custodial	23.0000	\$ 47,840.00	\$ 956.80	\$ 3,659.76	\$ 4,784.00	\$ 22,695.00	\$ 70,535.00
	FT	Maintenance Worker	18.0000	\$ 37,440.00	\$ 748.80	\$ 2,864.16	\$ 3,744.00	\$ 19,792.08	\$ 57,232.08
	FT	Maintenance Worker	17.0000	\$ 35,360.00	\$ 707.20	\$ 2,705.04	\$ 3,536.00	\$ 20,056.14	\$ 55,416.14
	FT	Maintenance Worker-support	23.0000	\$ 47,840.00	\$ 956.80	\$ 3,659.76	\$ 4,784.00	\$ 22,764.84	\$ 70,604.84
	FT	Maintenance Worker	16.0000	\$ 33,280.00	\$ 665.60	\$ 2,545.92	\$ 1,331.20	\$ 16,996.56	\$ 50,276.56
	FT	Maintenance Worker	20.0000	\$ 41,600.00	\$ 832.00	\$ 3,182.40	\$ 4,160.00	\$ 21,277.20	\$ 62,877.20
	FT	BUKL - Landscape Maintenance Worker	18.0000	\$ 37,440.00	\$ 748.80	\$ 2,864.16	\$ 3,744.00	\$ 20,459.76	\$ 57,899.76
Mooring Field	FT	Harbor Master	26.0000	\$ 27,040.00	\$ 540.80	\$ 2,068.56	\$ 2,704.00	\$ 11,784.90	\$ 37,580.54
Parking	FT	BASE Team Leader	26.0000	\$ 54,080.00	\$ 1,081.60	\$ 4,137.12	\$ 5,408.00	\$ 30,062.58	\$ 84,142.58
	FT	Beach & Street Compliance Supervisor	20.0000	\$ 41,600.00	\$ 832.00	\$ 3,182.40	\$ 4,160.00	\$ 26,739.12	\$ 68,339.12
	FT	Beach & Street Compliance Supervisor	23.0000	\$ 47,840.00	\$ 956.80	\$ 3,659.76	\$ 4,784.00	\$ 22,939.26	\$ 70,779.26
	PT	BASE Ambassador	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	BASE Ambassador	16.0000	\$ 24,960.00		\$ 1,909.44		\$ 1,909.44	\$ 26,869.44
	PT	BASE Ambassador	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	BASE Ambassador	17.0000	\$ 26,520.00		\$ 2,028.78		\$ 2,028.78	\$ 28,548.78
	PT	BASE Ambassador	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
Community Development	FT	Environmental Sciences Coordinator	22.0000	\$ 45,760.00	\$ 915.20	\$ 3,500.64	\$ 1,830.40	\$ 19,721.52	\$ 65,481.52
	FT	Coastal Resources Certified Flood Plain Mgr	23.0000	\$ 47,840.00	\$ 956.80	\$ 3,659.76	\$ 1,913.60	\$ 20,006.44	\$ 67,846.44
	FT	Administrative Assistant II	20.0000	\$ 41,600.00	\$ 832.00	\$ 3,182.40	\$ 4,160.00	\$ 21,208.20	\$ 62,808.20
BORC-Admin	FT	Recreation Manager	26.0000	\$ 54,080.00	\$ 1,081.60	\$ 4,137.12	\$ 5,408.00	\$ 23,443.92	\$ 77,523.92
	FT	Recreation Supervisor	23.0000	\$ 47,840.00	\$ 956.80	\$ 3,659.76	\$ 1,913.60	\$ 19,020.60	\$ 66,860.60
	FT	Program Coordinator-Youth & Teen	19.0000	\$ 39,520.00	\$ 790.40	\$ 3,023.28	\$ 3,952.00	\$ 20,298.48	\$ 59,818.48
	FT	Active Lifestyle Coordinator	23.0000	\$ 47,840.00	\$ 956.80	\$ 3,659.76	\$ 4,784.00	\$ 22,060.68	\$ 69,900.68
	FT	Assistant Recreation Supervisor	20.0000	\$ 31,200.00	\$ 624.00	\$ 2,386.80	\$ 3,120.00	\$ 18,790.92	\$ 49,990.92
	PT	Recreation Aide	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	Recreation Aide	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	Recreation Aide	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	Recreation Aide	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	Recreation Aide	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
BORC-Pool	FT	Aquatics Supervisor	21.0000	\$ 43,680.00	\$ 873.60	\$ 3,341.52	\$ 1,747.20	\$ 17,551.44	\$ 61,231.44
	FT	Assistant Aquatic Supervisor	18.0000	\$ 37,440.00	\$ 748.80	\$ 2,864.16	\$ 1,497.60	\$ 16,699.68	\$ 54,139.68
	FT	Lifeguard II - Recreation Aide	20.0000	\$ 41,600.00	\$ 832.00	\$ 3,182.40	\$ 1,664.00	\$ 17,267.52	\$ 58,867.52
	PT	Recreation - Lifeguard	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	Recreation - Lifeguard	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	Recreation - Lifeguard	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	Recreation - Lifeguard	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	Recreation - Lifeguard	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10

PROJECTED FY 21 - 22 PERSONNEL COST

Budget	STATUS	Title	Hourly @ 10/1/21	Base Annual Salary	2% Benefits Allowance	SSI @0.0765	Retirement	Total Benefit	TOTAL COST
Mound House	FT	Director of Culture/Parks & Recreation	53.1600	\$ 110,572.80	\$ 2,211.46	\$ 8,458.82	\$ 11,057.28	\$ 35,861.34	\$ 146,434.14
	FT	Environmental Educator Manager	24.0000	\$ 49,920.00	\$ 998.40	\$ 3,818.88	\$ 4,992.00	\$ 22,527.60	\$ 72,447.60
	FT	Visitor Services Associate (Cultural Coordinator)	23.0000	\$ 47,840.00	\$ 956.80	\$ 3,659.76	\$ 4,784.00	\$ 22,403.40	\$ 70,243.40
	FT	Mound House Educator	21.0000	\$ 43,680.00	\$ 873.60	\$ 3,341.52	\$ 4,368.00	\$ 21,115.92	\$ 64,795.92
	PT	Museum Interpreter	22.0000	\$ 34,320.00		\$ 2,625.48		\$ 2,625.48	\$ 36,945.48
	PT	Recreation Aide	15.0000	\$ 23,400.00	\$ -	\$ 1,790.10	\$ -	\$ 1,790.10	\$ 25,190.10
	PT	Visitor Services Associate	16.0000	\$ 24,960.00	\$ -	\$ 1,909.44	\$ -	\$ 1,909.44	\$ 26,869.44
	PT	Cultural - Education Coordinator	23.0000	\$ 35,880.00		\$ 2,744.82		\$ 2,744.82	\$ 38,624.82
Water Utility	FT	Utility Director	40.0000	\$ 83,200.00	\$ 1,664.00	\$ 6,364.80	\$ 8,320.00	\$ 35,045.16	\$ 118,245.16
	FT	Accounting Administrative Assistant II	19.0000	\$ 39,520.00	\$ 790.40	\$ 3,023.28	\$ 3,952.00	\$ 21,776.64	\$ 61,296.64
	FT	Senior Administrative Officer	25.0000	\$ 52,000.00	\$ 1,040.00	\$ 3,978.00	\$ 5,200.00	\$ 24,228.96	\$ 76,228.96
	FT	Water Utility Customer Service Clerk	22.0000	\$ 45,760.00	\$ 915.20	\$ 3,500.64	\$ 4,576.00	\$ 28,514.16	\$ 74,274.16
	PT	Billing Clerk	27.5000	\$ 42,900.00		\$ 3,281.85		\$ 3,281.85	\$ 46,181.85
	FT	Water Utility Tech	19.0000	\$ 39,520.00	\$ 790.40	\$ 3,023.28	\$ 1,580.80	\$ 18,380.76	\$ 57,900.76
	FT	Water Utility Tech	19.0000	\$ 39,520.00	\$ 790.40	\$ 3,023.28	\$ 1,580.80	\$ 18,381.76	\$ 57,901.76
	FT	Water Utility Tech	24.0000	\$ 49,920.00	\$ 998.40	\$ 3,818.88	\$ 1,996.80	\$ 19,802.36	\$ 69,722.36
Stormwater	FT	Stormwater Utility Technician	21.0000	\$ 43,680.00	\$ 873.60	\$ 3,341.52	\$ 4,368.00	\$ 21,242.16	\$ 64,922.16
Beach Maintenance	FT	Maintenance Crew Leader - Beach TDC	26.0000	\$ 27,040.00	\$ 540.80	\$ 2,068.56	\$ 2,704.00	\$ 11,784.90	\$ 37,580.54
	FT	Maintenance Worker - Beach TDC	20.0000	\$ 41,600.00	\$ 832.00	\$ 3,182.40	\$ 4,160.00	\$ 20,735.52	\$ 62,335.52
	FT	Maintenance Worker - Beach TDC	18.0000	\$ 37,440.00	\$ 748.80	\$ 2,864.16	\$ 3,744.00	\$ 19,913.04	\$ 57,353.04
	FT	Maintenance Worker - Beach TDC	20.0000	\$ 41,600.00	\$ 832.00	\$ 3,182.40	\$ 1,664.00	\$ 18,132.24	\$ 59,732.24
	FT	Maintenance Worker - Mound House TDC	20.0000	\$ 41,600.00	\$ 832.00	\$ 3,182.40	\$ 4,160.00	\$ 20,707.20	\$ 62,307.20
	FT	Maintenance Worker - Mound House TDC	20.0000	\$ 41,600.00	\$ 832.00	\$ 3,182.40	\$ 4,160.00	\$ 20,707.20	\$ 62,307.20
	FT	Maintenance Worker - Beach TDC	16.0000	\$ 33,280.00	\$ 665.60	\$ 2,545.92	\$ 3,328.00	\$ 19,664.88	\$ 52,944.88
	PT	Maintenance Worker - Beach TDC	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	Maintenance Worker - Beach TDC	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	Maintenance Worker - Beach TDC	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
	PT	BASE Ambassador - TDC	17.5000	\$ 27,300.00		\$ 2,088.45		\$ 2,088.45	\$ 29,388.45
	PT	BASE Ambassador - TDC	15.0000	\$ 23,400.00		\$ 1,790.10		\$ 1,790.10	\$ 25,190.10
Building	FT	Building Services Manager (Planner)	32.0000	\$ 66,560.00	\$ 1,331.20	\$ 5,091.84	\$ 6,656.00	\$ 33,270.96	\$ 99,830.96
	FT	Zoning & Permitting Technician	25.0000	\$ 52,000.00	\$ 1,040.00	\$ 3,978.00	\$ 5,200.00	\$ 34,503.72	\$ 86,503.72
	FT	Permitting Tech 2	19.0000	\$ 39,520.00	\$ 790.40	\$ 3,023.28	\$ 3,952.00	\$ 20,149.68	\$ 59,669.68
	FT	Permit Tech 1	16.0000	\$ 33,280.00	\$ 665.60	\$ 2,545.92	\$ 1,331.20	\$ 17,087.04	\$ 50,367.04
	FT	Administrative Assistant II	23.0000	\$ 47,840.00	\$ 956.80	\$ 3,659.76	\$ 1,913.60	\$ 19,077.48	\$ 66,917.48
				\$ 3,782,100.19	\$ 60,780.40	\$ 289,330.66	\$ 248,022.82	\$ 1,440,885.23	\$ 5,219,314.74

Motorized Vehicle and Trailer inventory Master

Town of Fort Myers Beach as of April 28th 2021

									Lee County
% BA	VIN Number	Year	Make	Type	Title #	Color	Plate #	#	Fleet #
	NOVIN0200662899	2007		80 KW Generator		Brown	241348	1	TFB07001
	NOVIN0200662900	2007		150KW Generator		Brown	241349	2	TFB07002
	NOVIN0200662902	2007		150KW Generator		Brown	XA4149	3	TFB07003
100	A5KD2GDBJKG033331	2019	Kubota	RTVX-1140	137419073	Orange	XH6581	5	TFB19005
100	A5KB2FDBJKG056674	2019	Kubota	RTV-X900 utility	135906334	Orange	XG9673	6	TFB19006
100	A5KD2GDBPKG033858	2019	Kubota	RTVX 1140	138363316	Orange	XH6583	7	TFB19007
100	A5KD2GDBAJG026396	2018	Kubota	RTV1140XT		Orange	XG4053	8	TFB18008
100	A5KB2FDBCHG043109	2017	Kubota	RTV 900X Utility Dump	Bill of Sale	Orange	WrongPlate	9	TFB17009
100	A5KB2FDBLJG049695	2019	Kubota	RTV900XT		Orange	XE5916	11	TFB19011
	1FVCXDT9GHHR3679	2016	Freightliner	Elgin Whirlwind St/Swpr	12253235	White	XD0631	12	TFB16012
100	ZGELE51954	2017	New Holland	T4.110	Bill of Sale	blue		15	TFB17015
	1FTMF1CM5EFC97050	2014	Ford	F-150 W/Liftgate	116017996	White	XD6368	16	TFB14016
25	JALE5J169E7903101	2014	Isuzu	NPR	116602935	White	XD6373	20	TFB14020
25	JALE5J164E7903104	2014	Isuzu	NPR	116602794	White	XD6374	21	TFB14021
SW	CAT3035EKJWY04400*	2018	CAT	CAT 303.5E2 - CR	Bill of Sale	Yellow		22	TFB18022
100	A5KB2FDBHJG041558	2017	Kubota	RTV - 900 Utility Dump	130501201	Orange	XG1865	25	TFB17025
100	B3BT13711*	2018	BOBCAT	S - 740 Skidsteer	Bill of Sale	White		27	TFB18027
	s/n S30-6633	2014	Tennant	Sweeper model S30	Bill of Sale	Aqua		31	TFB14031
	1FTRF3C6XKED86200	2019	Ford	F-350 Superduty Utility	134817252	White	XG9671	37	TFB19037
100	1FT8W3D7TOGED00321	2016	Ford	F350 Crew Cab Dual Wh	123267263	white	228609	38	TFB16038
100	16VDX162XK5095933	2019	Big Tex	14 Ft Dump Trailer	1333596867	Black	XG6496	39	TFB19039
100	16VDX1622K5091746	2019	Big Tex	14 Ft Dump Trailer	133597210	Black	XG6497	40	TFB19040
SW	5FTBE2529K1005037	2019	Felling	16Ft. HD Lowboy Trailer	133950860	Black	XG6498	41	TFB19041
	5GLBE24268C000346	2008	(ECCT) MBF	Communcation Trailer	100972069	White	XA4154	47	TFB08047
100	1WC200E1X95001390		Wells Cargo WC-12	BathroomTrailer/Hndcp		White		48	
	4Y3US12174S014044	2004	Carry On	5X12 small utility trailer		Black	Missing	57	TFB04057
	16VPX2026K2089396	2019	Big Tex 20 Ft Trlr	10PI-20BK4HDIR	133463019	Black	XG6491	61	TFB19061
	Serial 8082993	2009	Dixie Chopper	2750 HP Lawnmower	Bill of Sale	Black	New Meter	63	TFB09063
	405635754	2020	Toro	74504 Zero Turn Stndup	Bill of Sale	Red		74	TFB20074
	1FDRF3GT8FEC72231	2015	Ford	F350 Aerial Lift Truck	119062818	White	XE2435	91	TFB15091
100	A5KB2FDBJEG018690	2014	Kubota	RTV 900X	119220335	Orange	XE2438	92	TFB15092
100	16VGX3023G6070889	2016	Big Tex	22GN-30BK+5MR	Bill of Sale	Black		99	TFB16099
	1FM5K7B84FGA57051	2015	Ford	Explorer	116263915	White	XD6372	112	TFB15112
MOORING FIELD									
	OPQ26074H617	2016	OPQ 26Ft	Pumpout Boat	929513205	White	FL0717SK	45	TFB16045
	MAU01531K001	2001	MAU	Pontoon Boat	82323394	Silver	FL5337LL	46	TFB01046
	4YBGB2720LF008795	2020	Rocket Firstload	Pontoon Trailer Scis/T		Grey/Silver		49	TFB20049
	420BB252461TD1149	2016	Quickload Dual Axle	Pumpout Boat Trailer	929514130	Silver	XE5914	54	TFB16054
MOUND HOUSE									
100	52CG6AGA3H0015826	2017	Polaris	GEM-6 Golf Cart	126187023		XF1420	14	TFB17014
100	1G9AE43G2JA493123	2018	MOTO Electric	EBB-2PUDLX	130934907	White	XG4045	28	TFB18028
CENTRAL PARKING - BASE									
	LCELV1Z25L6000246	2020	LCE	Low Speed Vehicle 2 P	138614592	Blue/Black	XH9040	23	TFB20023
	A5KB2FDBLKG058107	2019	Kubota	RTV-X900 G-H	137419220	Orange	XH6580	24	TFB19024
	A5KB2FDBKJG050094	2018	Kubota	RTV X900	133509489	Orange	XG6493	29	TFB18029
	1GCHSBEAXK1124333	2019	Chevy	Colorado	132629157	White	XG4050	33	TFB19033
BAY OAKS REC CENTER									
	A5KB2FDBHJG051321	2018	Kubota	RTV X900	133523751	Orange	XG6492	30	TFB18030
	404533320	2018	Toro (Id # 74915)	Z 5000	Bill of sale	Red		53	TFB18053
	1FBN31L97DB34708	2007	Ford	350 XL Van	98981142	White	XB4668	70	TFB07070
	405366393	2019	Toro (Id # 08703)	GroundPro 3040	Lease	Red		72	TFB19072
	405365287	2019	Toro (Id # 30849)	Groundmaster 3505 D	Lease	Red		73	TFB19073
	1FBN31L8BDB11248	2011	Ford	350 XL Van	106755799	White	XC1657	79	TFB11079
COMMUNITY DEVELOPMENT DEPT									
	EKHD74781516	2016	Carolina Skiff	Carolina Skiff/Boat	121038720	White			
	4YBGB2720LF008795	2019	Rocket Intl 1st Load	20ft Boat Trailer		Silver	IS1 3KL		TFB20049
	1FTMF1CM5EFC97047	2014	Ford	F-150	116018360	White	XD6371	17	TFB14017
	1FTMF1CM9EFC97049	2014	Ford	F-150	116018083	White	XD6369	19	TFB14019
WATER DEPT									
	NMOLS7E21K1405305	2019	Ford	Transit Connect Van	138071542	White	XH8345		
	1FTMF1CM7EFC97048	2014	Ford	F-150	116018225	White	XD6370	18	TFB`14018
	NMOLS7E73F1211277	2015	Ford	Transit Connect Van	120331737	White	XE2439	26	TFB15026
	NMOLS7E7XF1222406	2015	Ford	Transit Connect Van	120332251	White	XE2440	55	TFB15055

1. **Requested Motion:**

Meeting Date: May 6, 2021

Discussion regarding Upland Service(s) Options.

Why the action is necessary:

To provide an update to Town Council.

What the action accomplishes:

Provides direction to staff on how to proceed.

2. **Agenda:**

ITEMS FOR DISCUSSION

3. **Requirement/Purpose:**

Other

5. **Background:**

Town Council requested the Town Manager and Staff held two meetings with Mr. George Freeland, owner of Moss Marine to discuss the Upland Services for the Matanzas Pass Mooring Field. The meeting comprised of the owner, Town Manager and Public Works Director. Mr. Freeland indicated the project, in its current state, does not generate enough revenue to participate in order for Moss Marine to oversee and manage the upland services (laundry, showers, restrooms, water, trash etc.)

As a last resort, we have explored procuring trailer(s) to be placed underneath Matanzas Pass Bridge and to take the services in-house. If Town Council chooses to move forward with this option, it would require 2 trailers (1 restroom trailer with 6+1ADA restroom/shower & 1 laundry/office trailer.) The lead time is 16-18 weeks and placement of the trailer(s) has been approved by Florida Department of Transportation (FDOT.)

The cost per trailer is as follows:

*Laundry/Office Trailer Estimate: \$56,000

*Restroom Trailer Estimate: \$95,000

*Does not include site work to install water/sewer/electric - %10 Contingency for sitework = \$15,100

We could also add a decorative façade and landscaping to address curb appeal.

Attachments:

Financial Impact:

\$166,100

6. **Alternative Action**

7. **Staff Recommendations:**

8. **Recommended Approval:**



Chelsea O'Riley, Public Works
Director

Date: April 29, 2021

John R Herin Jr, Town Attorney

Date: April 29, 2021

Amy Baker, Town Clerk

Date: April 29, 2021

Roger Hernstadt, Town Manager

Date: April 29, 2021

1. **Requested Motion:**

Meeting Date: May 6, 2021

Update of maintaining HOA Beach Accesses

Why the action is necessary:

What the action accomplishes:

2. **Agenda:**

ITEMS FOR DISCUSSION

3. **Requirement/Purpose:**

5. **Background:**

Private Beach Accesses Assessment Attached. All were maintained with minor issues noted in the assessment.

We will begin contacting each HOA to ensure proper maintenance and inquire any willingness to convert to a public access.

The access at Albatross appears to be granted to the Town for public beach access. Staff is working with FDEP to determine if its proximity to CWA will qualify for State funding.

Attachments:

1. Private and Unsigned Beach Access Report final

Financial Impact:

6. **Alternative Action**

7. **Staff Recommendations:**

8. **Recommended Approval:**

Jason Green, Community Development
Services

Date: April 29, 2021

John R Herin Jr, Town Attorney

Date: April 29, 2021

Amy Baker, Town Clerk

Date: April 29, 2021

Roger Hernstadt, Town Manager

Date: April 29, 2021

PRIVATE BEACH ACCESS ASSESSMENT

Cross Street	Owner	Easement Grantee	Signed	Vegetation Maintained	Comments
Tarpon / Estrellita	Castle Beach	Laguna Shores*	Yes	Yes	Signed "Private Access Laguna Shores Residents", walkway posted with white posts, *easement appears in property survey, but not in easement deed, within 1/4 mile of CWA
Buccaneer	Eden House	Laguna Shores	Yes	No	Signed "Private Access Laguna Shores Residents", walkway posted with white posts, telephone pole in middle of walkway, vegetation from SFR to South not maintained, within CWA
Bay Beach Lane	Riviera	EBIA	Yes	Yes	Signed "Private Beach Access EBIA Only", beachside gazebo, Wide access, Kabota accessible, within CWA
Albatross	Gulfwing	TFMB	No	Yes	Deeded to TFMB as Public Access, very close to within 1/4 Mile of CWA
Egret/Ibis	Seawatch / Gulfview Manor	?	No	Yes	
Madera	ALL FUTURE OWNERS OF LANDS LOCATED IN GL2 SEC 28-46-24	Property Owners in Government Lots 1 & 2 including Bayland Heights, Holiday Heights, Holidays Shores	No	Yes	
Bayland	ALL FUTURE OWNERS OF LANDS LOCATED IN GL2 SEC 28-46-24	Property Owners in Government Lots 1 & 2 including Bayland Heights, Holiday Heights, Holidays Shores	No	Yes	Paved from sidewalk to beach, Parked cars at condo parking lot encroaching into access walkway
Gulf Island	GULF ISLAND MANOR HOA	GULF ISLAND MANOR HOA	Yes	Yes	Parking available, beachside gazebo, Signed "Private Access for Gulf Island Manor"
Anchorage	?	?	No	Yes	Narrow access due to hedges on both sides, No record in LeePA, Ownership not clear
Eucalyptus	EUCALYPTUS PARK c/o JAMES MAHONEY	Eucalyptus Park	No	Yes	Clusia shrubs planted in Access Path
Voorhis	?	Shell Mound	Yes	Yes	No record in LeePA, Ownership not clear

CASTLE BEACH¹





BUCCANEER / EDEN HOUSE¹



BAY BEACH¹₂³



ALBATROSS¹



WITHIN 1/4 MILE²
OF CWA

ALBATROSS¹



1960
no
20.20

4547570

Documentary Tax Pd. \$.70
Intangible Tax Pd. \$
CHARLIE GREEN, CLERK, LEE COUNTY
By Paul Chandler Deputy Clerk

34-46-24-W4-00010.0000
34-46-24-W4-02500.000A

BEACH ACCESS EASEMENT

THIS BEACH ACCESS EASEMENT is made and entered into this 7th day of December, 1998, by Pointe Estero Condominium Association, Inc., a Florida not-for-profit corporation, 6640 Estero Boulevard, Fort Myers Beach, Florida 33931, and GullWing Beach Resort, LLC, a Florida limited liability company, 6640 Estero Boulevard, Fort Myers Beach, FL 33931, collectively hereinafter referred to as Grantor, and the 1 Town of Fort Myers Beach, a Florida municipal corporation, PO Box 3077, Fort Myers Beach, Florida 33932, its successors and assigns, hereinafter referred to as Grantee.

(Wherever used herein, the terms "Grantor" and "Grantee" include all the parties to this instrument and their respective heirs, legal representatives, successors and assigns.)

WITNESSETH:

Grantor, for valuable consideration paid by Grantee, the receipt and sufficiency of which is hereby acknowledged, hereby grants and conveys unto Grantee a 2 perpetual, non-exclusive pedestrian easement of Five Feet (5') in width, said 5' easement being more particularly described on Exhibit "A" attached hereto. The specification of the width is not merely descriptive but is the entire width of the easement granted. Said easement is given for the 3 purposes of a walkway for public beach access by pedestrians and shall not be used for any other purpose. Grantee may post the same as public access but will also post that no public parking is available.

Grantor will, at its own expense, maintain said walkway in a proper and workmanlike manner and in substantial conformance with improvements constructed by abutting property owners and shall keep said walkway in usable condition at all times.

This easement is subject to a prior easement over the southerly Four Feet (4') thereof granted in favor of all residents of Fairview Isles subdivisions, said prior easement having been recorded in OR Book 253 Page 418.

TO HAVE AND TO HOLD the same unto the Grantee forever.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the date first above written.

THIS INSTRUMENT PREPARED BY:
RICHARD V. S. BOOSA, ESQ
1714 Cape Coral Parkway East
Cape Coral, Florida 33904

OR3063 P62568

BETWEEN EGRET & IBIS¹

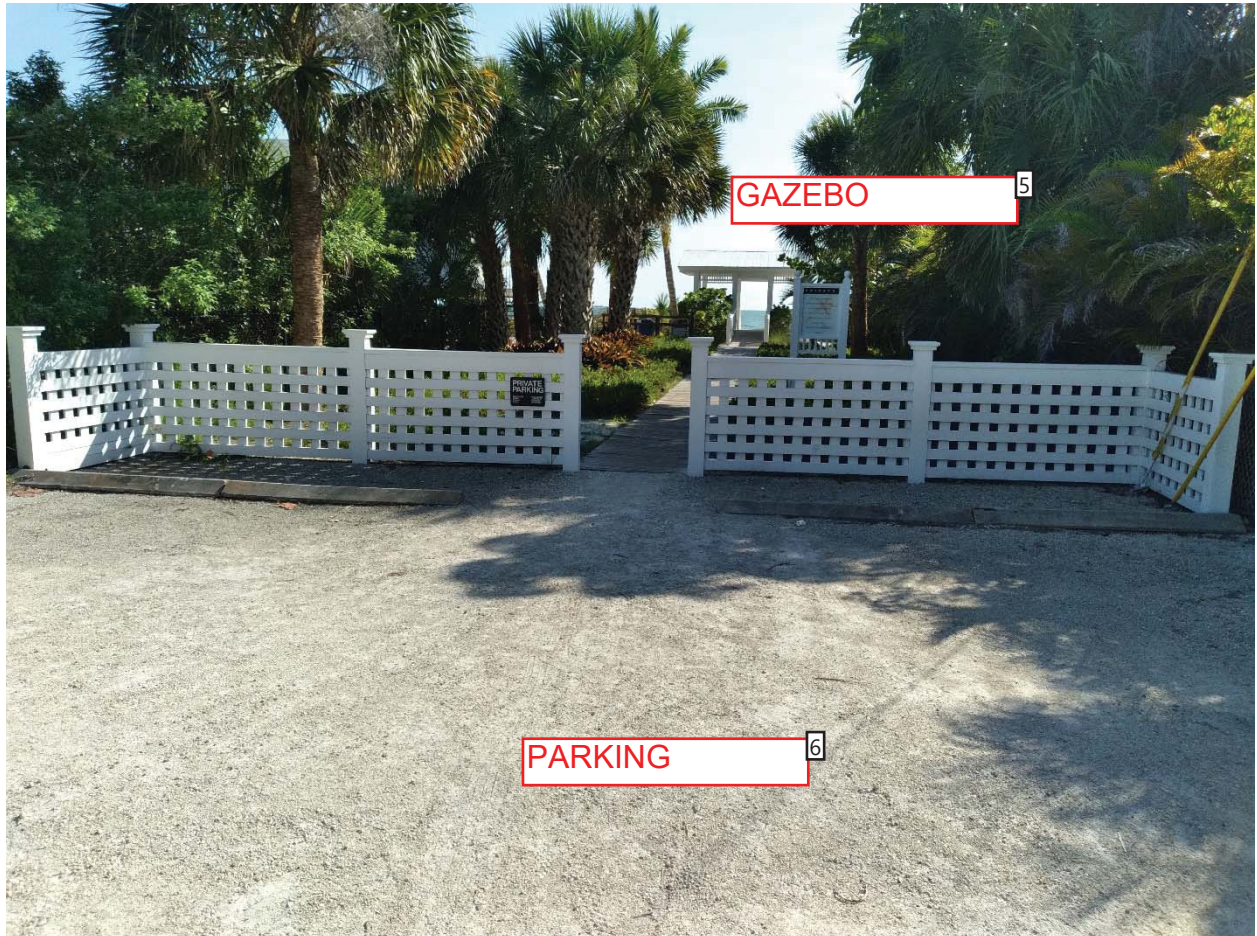




BAYLAND¹



GULF ISLAND¹²



ANCHORAGE¹



EUCALYPTUS¹



SHELL MOUND¹



1. **Requested Motion:**

Meeting Date: May 6, 2021

Rodent & Iguana Control

Why the action is necessary:

What the action accomplishes:

2. **Agenda:**

ITEMS FOR DISCUSSION

3. **Requirement/Purpose:**

5. **Background:**

Rodents

Pest control professionals all indicated each house/property is different, and therefore difficult to develop a flat standard rate. Pricing depends on size and type of home, and the level of infestation.

The majority of the pest control professionals indicated exclusion work is necessary for effective control. Exclusion work involves sealing entry points into spaces to deny rodents entry into the house, attic, ac unit, etc. which they may find ingress. Exclusion work generally started at \$550, and is used in conjunction with traps around the perimeter of the house and attic if necessary.

Rat Trap Placement and Maintenance ranged from \$90-\$150 for setup of 4-6 boxes, plus \$40-\$70 per month to maintain. However, trapping alone was not generally considered to be effective.

Iguanas

Attached is information from another municipality that is piloting a removal assistance program.

Attachments:

1. Marco Island Iguana Email
2. Iguana Removal Web Form _ City of Marco Island Florida
3. iguanatechnicalassistance

Financial Impact:

6. **Alternative Action**

7. **Staff Recommendations:**

8. **Recommended Approval:**

Amy Baker, Town Clerk

Date: April 29, 2021

Roger Hernstadt, Town
Manager

Date: April 29, 2021

Chadd Chustz

From: Tonia Selmeski <tselmeski@cityofmarcoisland.com>
Sent: Monday, April 19, 2021 12:01 PM
To: Chadd Chustz
Subject: RE: CMI Iguana Program

Hi Chadd –

I don't have documentation for you as far as policy.

Here is the link to the webpage I created where property owners can sign up for iguana removal activities: [Iguana Removal Web Form | City of Marco Island Florida](#)

The City Council allocated \$20K for this program for this fiscal year. Our Iguana Trapper is here one day a week on Thursdays for about 8 hours. When property owners call or email to report a sighting we direct them to sign-up thru the web form on the City website. It will automatically add them to a list and they have to check a box that gives the trapper permission to enter their property. I then print out that list of new properties to give the trapper each week (along with previous properties who have signed-up) . If the iguanas are visible and accessible, he will snare them, cage them and move on to the next property. If no Iguanas are visible and accessible (sometimes they run or jump in the canals), he moves on to the next property. The City does not support the trapper using a pellet gun for public safety reasons – the homes are too close together here on the Island and we just don't have the open space (Sanibel Island has a trapper that uses a pellet gun but they have a lot of open space there). And, the trapper does not put out traps on properties because they are time consuming and there are anti-cruelty laws that apply even if the green iguana is an invasive species (i.e. can't leave the iguana in a cage out in the hot sun all day).

At the end of the day, he provides me with information on how many iguanas were caught on each property, whether they were adults or juveniles, and provides photographs. There are over 400 properties that have signed up and he rotates properties weekly – visiting approximately 30-40 properties a visit. He provides a monthly invoice for his services. I keep a spreadsheet of the total number of iguanas caught so I can track.

We have informed property owners that this program is an attempt at controlling the iguana population and that there is no way to really eradicate them. If they are experiencing an infestation of them on their property or the iguanas are becoming a nuisance or causing property damage, we recommend they hire their own pest control person or coordinate with their neighbors to hire a pest control person to service multiple properties and share the cost. Our trapper has also assisted homeowners who were interested in putting out their own traps to catch iguanas on their properties.

Let me know if this helps. Also, I contacted FWC and their staff came and conducted an informational workshop with a presentation on Green Iguanas for property owners a few years back. I can give you the contact info if you think that would be helpful.

Thanks,
Tonia

Tonia L. Selmeski
Environmental Planner
City of Marco Island
50 Bald Eagle Dr.



Search

GROWTH MANAGEMENT

Iguana Removal Web Form

The City has a contracted Iguana Trapper to remove iguanas from properties on the Island. If you have seen an Iguana on your property and would like it removed, please fill out the form below and click the box giving the trapper permission to enter your property. There is no need to submit multiple entries. Once your address is on the list, the trapper will stop by your property when he is in your neighborhood.

If there are numerous Iguanas on your property that are cause for concern, you may want to contact a pest control company to assist you.

Thank you.

First Name *

Last Name *

Property Address *

Phone Number *

Email Address *

Comments/Feedback

Permission Statement *

☐ By clicking this box, the property owner grants permission to the City of Marco Island staff and its designees to enter upon the subject property without prior notice for all purposes related to the removal of Iguanas.

Submit



Contact Information

Phone: 239-389-5000

Hours: Monday through Friday 8:00 am to 5:00 pm

Technical Assistance for Homeowners



- Prevention
- Exclusion
- Deterrents
- Habitat Modification



There are several ways landowners can keep iguanas from their properties: Prevention, exclusion, using deterrents, and modifying habitat to make the area less appealing. Many of these strategies are very simple and easily employed.

Prevention



<https://memeguy.com/photo/176172/we-heard-of-old-ladies-feeding-pigeons-but-this-is-ridiculous>

Never feed iguanas!



Understanding why iguanas may be attracted to an area is the first step to prevention. Typically, iguanas will use an area for foraging or for cover/nesting. To prevent iguanas from entering your property consider what might attract them. Never feed iguanas – either intentionally or unintentionally. Food will attract iguanas and can create problems for both you and your neighbors by creating dense concentrations of iguanas. Feeding other animals outdoors will attract unwanted visitors. Pans of cut fruit and outside pet food will attract more than iguanas - rats and raccoons could visit as well. Remember always to feed pets indoors and clean up any food left outside.

Exclusion



<https://anygivensundry.wordpress.com/tag/chickenwire-plant-cages/>



<https://extensionpublications.unl.edu/assets/html/g2017/build/g2017.htm>



- Protect valuable plants with cages or screen enclosures
- Install sheet metal around trees to prevent climbing, about 18 inches from tree base

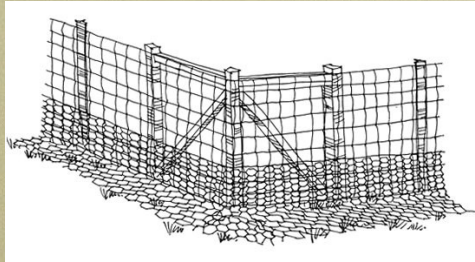
Exclusion techniques can also be deployed to keep iguanas from damaging your property. Consider protecting valuable plants with cages or screen enclosures as pictured here. Sheet metal guards on trees, palms, and dock pilings can prevent them from climbing.

Exclusion



Iguanas are excellent climbers. They may get into and on dwellings via overhanging trees. Trim overhanging branches to remove the unintentional “bridge” to buildings.

Exclusion



<http://wdfw.wa.gov/living/muskkrats.html>



http://www.humanesociety.org/animals/resources/tips/digging_animals_fence.html

- Wire fence barriers to prevent digging
- Site specific implementation
- Electric fencing



Wire barriers can prevent digging on your property. In areas where iguanas burrow or dig, consider installing chicken wire fencing. This fencing should be buried several inches underground or the iguanas may dig underneath the fence. Electric fencing may deter or stop iguanas from climbing as well.

Deterrents



- Harassment
- Loud startling noises
- Talk radio/music
- “Water scare crows”



Another way to keep iguanas from your property is through the use of deterrents. Several options can help you deter iguanas from your property. One can haze basking iguanas by spraying with a water hose until they leave the area, or you can install a water scarecrow sprinkler. You can also make loud noises to startle iguanas and create an unwelcome atmosphere around your property.

Deterrents



Other techniques include installation of CD-ROM discs near sea walls or on trees or other plants you want to protect; Remember to change the position of CDs often enough so iguanas do not become accustomed to their light reflections, otherwise this technique will not work.

Habitat Modification

- Remove protective cover such as dense thickets, rocks and piles of landscape material
- Build mulch or sand piles near sea walls to encourage iguanas to nest in them rather than digging nesting burrows



One of the most effective means of keeping iguanas from your property is to modify habitat. Recall that iguanas may come to an area for one of two primary reasons – food or cover/habitat.

You can also remove protective cover including dense thickets, brush or rock piles where iguanas congregate. Fill vacant iguana burrows with concrete and sand during the day when the animals are likely to be outside of the burrow. You do not want to fill these holes with any animals still inside.

Contrarily, some have constructed artificial nesting habitat to attract iguanas. The purpose of this approach is to control reproduction. Iguanas lay their eggs in soils such as sand or even mulch. By adding mulch piles or sand piles near sea walls, you can encourage iguanas to focus nesting in these controlled structures. This approach may help prevent iguanas digging or creating nesting burrows under homes or sea walls. Once eggs are deposited, they can be easily removed then disposed of in a sealed plastic bag.

Habitat Modification

Preferred Iguana Food Plants

- Hibiscus
- Orchids
- Roses
- Garden greens - kale, broccoli, mustard, collards, sorrel, beets, lettuces
- Nasturtiums
- Impatiens
- Squash and melon
- Hong Kong orchid tree
- Purple heart plant



Finally, you can avoid planting vegetation that iguanas love to eat such as hibiscus, orchids and roses. Iguanas prefer bright yellow, orange or red flowers and fruits and feed on tender leaves. Iguanas tend to consume the youngest leaves on vegetation that have higher protein concentrations and are easier to digest due to low cellulose content.

Habitat Modification

Iguana Resistant Plants

- Milkweed
- Pentas
- Citrus
- Crotons
- Tough, thick leaved plants



Plant species that are iguana-resistant, such as milkweed and citrus. Generally, plants with thick, tough or waxy leaves will discourage iguana consumption. These types of leaves are less palatable and often difficult to digest. If the food source is removed, iguanas will be less likely to inhabit an area.

AGENDA MANAGEMENT

137	Presentation: FDOT SR865 Project	PW	added 01.13.2021	05.17.2021
193	First Reading: Non-conforming lots	PL&Z	added 04.26.2021	05.17.2021
172	TECO Agreement	Attorney	added 02.23.2021	05.17.2021
194	Beach Monitoring Survey	Environ.	added 04.26.2021	05.17.2021
189	1st amendment to School Board ILA / Vacation	Attorney	added 04.19.2021	06.07.2021
195	Agreement: Bayside Park	PW	added 04.27.2021	06.07.2021
155	Preliminary Millage	Finance		06.07.2021
186	Re-Approval: Shared Use Agreement ILA w/LCSB	PW	added 04.06.2021	06.07.2021
183	Recommendation / Agreement: Bayside Park	PW	added 04.06.2021	06.07.2021
123	Veteran Tribute @ Bayside Park (BV)	TC	added 12.03.2020	TBD M&P
140	Discussion: Regulations regarding footprint of a property (RH)	Comm. Dev.	added 01.21.2021	TBD M&P
174	Work Force Housing Initiative (RH/BV)	TC	added 03.04.2021	TDB M&P
187	Town Council PnP: Texting / Emails during meetings (RH)	TC	added 04.07.2021	TBD TC Mtg
190	American Rescue Plan funds	TC	added 04.19.2021	TDB M&P
192	Discussion: Little Free Library / Toy Exchange boxes (BV)	TC	added 04.19.2021	TDB M&P

County Estero Blvd. Update at the first M&P of each month